



## BUILDING SERVICES REQUEST FORM 2009

Applicant Name: \_\_\_\_\_  
Applicant Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Building Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Business Name: \_\_\_\_\_ Business Owner: \_\_\_\_\_

Building Owner (if different than applicant): \_\_\_\_\_  
Owner Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### PROPERTY INFORMATION

Date of building's construction or modifications (if known): \_\_\_\_\_  
Present use: \_\_\_\_\_ Proposed use: \_\_\_\_\_  
Is the property listed on the National Register, either individually or as part of a district? YES NO

### PROJECT INFORMATION

Please check the improvements made to the building in the last 5 years:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Roof work                    | <input type="checkbox"/> Storefront rehabilitation | <input type="checkbox"/> Sign improvement       |
| <input type="checkbox"/> Repointing/masonry work      | <input type="checkbox"/> Mechanical work           | <input type="checkbox"/> Painting (exterior)    |
| <input type="checkbox"/> Interior remodeling          | <input type="checkbox"/> Electrical work           | <input type="checkbox"/> Repair/replace windows |
| <input type="checkbox"/> Other (please specify) _____ |  |   |

Please check the improvements you are currently considering implementing:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Awning                       | <input type="checkbox"/> Storefront rehabilitation | <input type="checkbox"/> Window repair/upgrade     |
| <input type="checkbox"/> Painting (exterior)          | <input type="checkbox"/> Facade restoration        | <input type="checkbox"/> Building maintenance      |
| <input type="checkbox"/> Sign improvement             | <input type="checkbox"/> Upper floor conversion    | <input type="checkbox"/> Handicapped accessibility |
| <input type="checkbox"/> Other (please specify) _____ |  |  |

Please attach a brief paragraph describing the business for promotional purposes. If we do not receive this information, we cannot issue press releases about the project.

Project budget:

☐ Under \$5,000

☐ \$5,000 - \$20,000

☐ Over \$20,000

Financial incentives to be taken:

☐ 10% Rehabilitation Tax Credit for Non-Historic Commercial Buildings Built Before 1936

☐ 20% Rehabilitation Tax Credit for Historic Buildings

☐ Local incentives

☐ 50% Disabled Access Tax Credit ☐ I would like more information about tax credits

Target start date (month and year): \_\_\_\_\_

Target completion date (month and year): \_\_\_\_\_

Please include any historic photos of the property, if available (quality photocopies are acceptable).

Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

Illinois Main Street Building Services are provided by the Illinois Historic Preservation Agency. Recommendations will meet the Secretary of the Interior's Standards for Rehabilitation. Recipients are free to use the recommendations at their discretion but are expected to complete the project. Recipients are required to share project cost information and photographs with Illinois Main Street and the local Main Street program within 3 months of completion. IHPA reserves the right to determine the order in which the applications are completed.

*Applicants, please return this form, any historic photos, and the promotional paragraph to your Main Street Executive Director. Directors can fax this form and the promotional paragraph to 217-524-7525. If historic photographs are available, the packet of information can be mailed to:*

Illinois Main Street  
Illinois Historic Preservation Agency  
One Old State Capitol Plaza  
Springfield, IL 62701

For additional information on the Architectural Services available from the Illinois Historic Preservation Agency, please visit [www.illinoishistory.gov/ps/mainstreet.htm](http://www.illinoishistory.gov/ps/mainstreet.htm). For information on the Illinois Main Street program, visit [www.illinoismainstreet.org](http://www.illinoismainstreet.org).